

Regular meeting of the Board of Education of Valley Stream Union Free School District Thirteen held in the Board Room at James A. Dever School on Tuesday, December 20, 2011.

<u>BOARD MEMBERS PRESENT</u>	<u>BOARD MEMBERS ABSENT</u>	<u>OTHERS PRESENT</u>
Trustee Chiachiere	Trustee DiSibio	Superintendent Robb-Fund
Trustee Douglas	Trustee Gartner	Asst. Supt. for Business Brosnan
Trustee Evans		Asst. Supt. for Curric. & Instr. Roth
Trustee Greco Jacobs		Asst. Supt. for Special Services Sells-Asch
Trustee Stris		School District Attorney Frazer*
		Principal Capozzoli
		Principal Huplosky
		Principal Zerillo
		Approximately 3 Visitors

Convening

The meeting was convened at 7:02 p.m. by President Chiachiere.

CONVENING

Quorum

Five members being present, a quorum was determined.

QUORUM

Executive Session

An Executive Session was held immediately to discuss the employment history of a particular person in accordance with the Taylor Law on a motion made by Trustee Stris, seconded by Trustee Douglas and carried unanimously. The Superintendent, Assistant Superintendents and the attorney were invited to attend.

EXECUTIVE SESSION

\*Attorney Frazer arrived at 7:27 p.m.

Reconvening

The meeting was reconvened at 8:06 p.m. by President Chiachiere.

RECONVENING

Pledge of Allegiance

Welcome

Quorum

Five members being present, a quorum was determined.

QUORUM

Approval of the Minutes

To approve the Minutes of the November 15, November 22, and December 3, 2011 meetings.

MINUTES OF 11/15, 11/22, 12/3/11 MEETINGS

Moved by Trustee Stris, seconded by Trustee Evans and carried unanimously.

Correspondence

No Correspondence

CORRESPONDENCE

**Report of the Superintendent of Schools**

Dr. Adrienne Robb-Fund

Superintendent Robb-Fund reported that the District Musicians and Chorus' have been very busy. They performed at the Malverne and North Valley Stream Tree Lighting Festivities, as well as Franklin General Hospital and Franklin Nursing Home. There were concerts in all four schools, and all of the performances were wonderful. The schools were busy collecting gifts for students, and the social workers were busy wrapping and distributing the gifts to needy families throughout the district. The Parkwold Civic Association also donated toys to be distributed to children throughout the district. Howell Road staff and students must be commended for their compassion towards a former Howell Road Student who passed away after fighting a long illness. The Board and administration began using BoardDocs, a Board of Education Agenda program, in an attempt to go paperless. It is still a work in progress. On December 21<sup>st</sup> the district is beginning "E-News." Parents will be able to sign up on our website and will receive various district notifications via e-mail. Holiday Recess will begin at the close of school on Friday. Dr. Robb-Fund wished everyone a happy holiday season and a new year filled with peace.

President Chiachiere shared a photo he received from his "Intergenerational Reading" class at Willow Road School. He said to stay focused on how our students are doing as a whole, and not only on the testing results.

Assistant Superintendent for Business Brosnan reviewed the Tax Cap and explained how the formula will work. She will continue to update the community during the next few Board Meetings.

**Committee Reports**

**EDUCATION** [S. Douglas, J. Greco Jacobs]

Education Report

Superintendent Robb-Fund gave an update on the status of the new Annual Professional Performance Review (APPR) Plan. This plan deals with the evaluation of teachers and principals. A new plan must be quantified and is subject to collective bargaining.

Resignation for the Purpose of Retirement – Building Principal C. ZERILLO’S RESIGNATION  
To accept the resignation for the purpose of retirement of Christine Zerillo, Ed.D.,  
Principal of Wheeler Avenue School, effective June 30, 2012. ACCEPTED

Moved by Trustee Douglas, with regrets, seconded by Trustee Evans and carried unanimously.

President Chiachiere thanked Dr. Zerillo for 9 years as a principal and wished her good health in her retirement. Superintendent Robb-Fund added that Dr. Zerillo began her career in District Thirteen as a 6<sup>th</sup> grade teacher before becoming a principal. She is truly a life-long learner and an educator’s educator.

Child Care Leave of Absence – Part-time Special Education Teacher 1<sup>ST</sup> YEAR CCL ACCEPTED E.  
To accept the request for a 1<sup>st</sup> year Child Care Leave of Absence from Emily MCCLELLAND  
McClelland, Part-time (.5) Special Education Teacher effective January 3 through  
June 30, 2012.

Moved by Trustee Douglas, seconded by Trustee Stris and carried unanimously.

Employment of a Replacement Teacher – Part-time Special Education T. TRUNCALE EMPLOYED AS A  
To employ Teresa Truncale as a Replacement Part-time (.5) Special Education REPLACEMENT PT SE TEACHER  
Teacher assigned to James A. Dever School, effective January 3, 2012 through  
June 30, 2012, and unless sooner terminated, on Step 1MA (\$66,258 pro-rated).

Moved by Trustee Douglas, seconded by Trustee Stris and carried unanimously.

Employment of a School Nurse T. FAHY EMPLOYED AS A  
To employ Tina Fahy as a Registered School Nurse assigned to Wheeler Avenue SCHOOL NURSE  
School effective January 19, 2012 on Step 1 (\$40,697) in accordance with the  
VSTA-Registered Nurses’ Unit contract in effect on the date of employment.

Moved by Trustee Douglas, seconded by Trustee Greco Jacobs and carried unanimously.

Substitute Teacher List UPDATED SUBSTITUTE  
To approve the updated Substitute Teacher List for the 2011-2012 school year. TEACHER LIST APPROVED

Moved by Trustee Douglas, seconded by Trustee Stris and carried unanimously.

Establish the 2011-2012 Salary for the Technology Specialist 2011-2012 SALARY FOR  
To establish the 2011-2012 salary for Pam Arata, Technology Specialist, P. ARATA  
at \$49,596.

Moved by Trustee Douglas, seconded by Trustee Stris and carried unanimously.

Establish the 2011-2012 Salary for the Occupational Therapist 2011-2012 SALARY FOR  
To establish the 2011-2012 salary for Amie Anci, Occupational Therapist, A. ANCI  
at \$69,406.

Moved by Trustee Douglas, seconded by Trustee Stris and carried unanimously.

Establish the 2011-2012 Salary for the Occupational Therapist 2011-2012 SALARY FOR  
To establish the 2011-2012 salary for Shirley Fils-Aime, Occupational Therapist, S. FILS-AIME  
at \$66,914.

Moved by Trustee Douglas, seconded by Trustee Stris and carried unanimously.

Establish the 2011-2012 Salary for the Physical Therapist 2011-2012 SALARY FOR  
To establish the 2011-2012 salary for Shoshana Bazini, .8 Physical Therapist, S. BAZINI  
at \$57,192.

Moved by Trustee Douglas, seconded by Trustee Stris and carried unanimously.

Establish the 2011-2012 Salary for the Supervisor of School Facilities and Operations 2011-2012 SALARY FOR  
To establish the 2011-2012 salary for Jim Daly, Supervisor of School Facilities and J. DALY  
Operations, at \$91,350.

Moved by Trustee Douglas, seconded by Trustee Greco Jacobs and carried unanimously.

**BUSINESS** [D. Evans, J. DiSibio]

Treasurer’s Report TREASURER’S REPORT  
To approve the Treasurer’s Report dated November 30, 2011. APPROVED

Moved by Trustee Evans, seconded by Trustee Stris and carried unanimously.

Memorandum of Agreement – Local 1000 CSEA/AFSCME – Custodial Unit

CUSTODIAL MOA APPROVED

To approve the Memorandum of Agreement between the Valley Stream UFSD Thirteen Board of Education and the Local 1000 Civil Service Employees Assoc., Inc. AFSCME, AFL-CIO – Custodial Unit effective July 1, 2010 through June 30, 2014.

Moved by Trustee Evans, seconded by Trustee Douglas and carried unanimously.

Adoption of the State of New York Deferred Compensation Plan

DEFERRED COMP PLAN  
ADOPTED

WHEREAS, the Valley Stream UFSD Thirteen wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the “Plan”) for voluntary participation of all eligible employees; and

WHEREAS, the Valley Stream UFSD Thirteen is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law and

WHEREAS, the Valley Stream UFSD Thirteen has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the plan is to encourage employees to make and continue careers with the Valley Stream UFSD Thirteen by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Valley Stream UFSD Thirteen hereby adopts the Plan for the voluntary participation of all eligible employees, and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Moved by Trustee Evans, seconded by Trustee Greco Jacobs and carried unanimously.

**POLICY COMMITTEE [W. Stris, J. Gartner]**

Policies for 1<sup>st</sup> Reading:

POLICIES FOR 1<sup>ST</sup> READING

- 0340 Evaluation of Support Staff
- 6700-R Purchasing Regulation

**COMMITTEE OF THE WHOLE [Vice President J. Gartner]**

Committee on Special Education Reviews

CSE REVIEWS ADOPTED

To ratify and adopt the Committee on Special Education Reviews dated 11/14, 11/16, 11/18, 11/21, 11/22, 11/28, 12/5, and 12/7/11.

Moved by Trustee Evans, seconded by Trustee Stris and carried unanimously.

Committee on Pre-School Special Education Review

CPSE REVIEWS ADOPTED

To ratify and adopt the Committee on Pre-School Education Review dated 12/8/11.

Moved by Trustee Evans, seconded by Trustee Stris and carried unanimously.

Tutoring for a Student

CONTRACT FOR TUTORING  
APPROVED

To approve a contract with Education, Inc. for tutoring for a hospitalized Willow Road student intermittently during the 2011-2012 school year.

Moved by Trustee Evans, seconded by Trustee Douglas and carried unanimously.

Home Tutoring

HOME TUTORING

To approve Home Tutoring for a Dever student intermittently during the 2011-2012 school year. The tutor is Jennifer Ferreiro.

Moved by Trustee Evans, seconded by Trustee Greco Jacobs and carried unanimously.

Impartial Hearing Officer

E. LUBAN ADDED AS AN IHO

To add Edward Luban to the Impartial Hearing Officer list.

Moved by Trustee Evans, seconded by Trustee Stris and carried unanimously.

Acceptance of a Donation

DONATION ACCEPTED

To accept a donation of two pediatric trauma kits for use in the district from the Valley Stream Kiwanis with an approximate value of \$2,000.

Moved by Trustee Evans, seconded by Trustee Stris with thanks, and carried unanimously.

President Chiachiere advised that the district now has a pediatric trauma kit in every nurse's office thanks to the partnership of the Valley Stream Kiwanis and the Crocheting Club at Monica Village in Valley Stream.

Acceptance of a Donation

DONATION ACCEPTED

To accept a donation of VHS tapes and games to the Wheeler Avenue School with an approximate value of \$75 from the DiSibio family.

Moved by Trustee Evans, seconded by Trustee Stris, with thanks, and carried unanimously.

Acceptance of a Class Action Settlement

ACCEPTANCE OF A CLASS ACTION SETTLEMENT

To accept four (4) \$200.00 gift cards from Michaels Stores, Inc. that the District applied for, and is eligible to receive, as a result of a settlement of a Class Action Litigation between the Office of the Attorney General and Michaels. Upon acceptance, one (1) \$200 gift card will be given to each Building Principal to be used to purchase supplies for their building.

Moved by Trustee Evans, seconded by Trustee Douglas and carried unanimously.

**Report of the Attorney  
Florence Frazer**

Attorney Frazer reported on a lawsuit involving the New York City Board of Education, the school nurse, and the nursing placement agency seeking to recover damages for a wrongful death. The case was dismissed since the child was sent home with his mother and was no longer in the custody of the school.

**Old Business**

Trustee Evans inquired about the lighting in the driveway at the James A. Dever School. Meredith Brosnan advised that LIPA installed a new light that day.

**Visitors**

Galina Lambert, a Wheeler Avenue School parent, advised the Board that she will be submitting a petition to change the transportation policy. She would like the proposition placed on the ballot in May to enable students who reside less than a mile to receive transportation. She plans to attend the meeting in January with other parents who signed the petition.

Executive Session

At 9:03 p.m. a motion for Executive Session was made by Trustee Stris, seconded by Trustee Greco Jacobs and carried unanimously for the employment history of a particular person, in compliance with the regulations of the Commissioner of Education, and in accordance with Board of Education Policies 0320 and 0320-E.

Reconvening

The meeting was reconvened at 10:37 p.m.

Adjournment

ADJOURNMENT

The meeting was adjourned at 10:37 p.m. on a motion made by Trustee Evans, seconded by Trustee Douglas and carried unanimously.

*Denise Michels*

Denise Michels  
District Clerk