

APPROVED AS AMENDED

Regular meeting of the Board of Education of Valley Stream Union Free School District Thirteen held in the Board Room of the James A. Dever School on Tuesday, August 16, 2011.

<u>BOARD MEMBERS PRESENT</u>	<u>BOARD MEMBERS ABSENT</u>	<u>OTHERS PRESENT</u>
Trustee Chiachiere	Trustee Douglas	Superintendent Robb-Fund
Trustee DiSibio	Trustee Greco Jacobs	Asst. Supt. for Business Brosnan
Trustee Evans	Trustee Stris	Asst. Supt. for Curric. & Instr. Roth
Trustee Gartner		School District Attorneys Frazer*, Perna

Approximately 13 Visitors

Convening

The meeting was convened at 7:15 p.m. by President Chiachiere.

CONVENING

Quorum

Four members being present, a quorum was determined.

QUORUM

Executive Session

An Executive Session was held immediately to discuss employment history of a particular person and negotiations pursuant to Article 14 of the Civil Service Law (Taylor Law) on a motion made by Trustee DiSibio, seconded by Trustee Evans and carried unanimously. The Superintendent, Assistant Superintendents and the attorneys were invited to attend.

EXECUTIVE SESSION

*Attorney Frazer arrived at 7:35 p.m.

Reconvening

The meeting was reconvened at 8:12 p.m. by President Chiachiere.

RECONVENING

Pledge of Allegiance

Welcome

Quorum

Four members being present, a quorum was determined.

QUORUM

Approval of the Minutes

To approve the Minutes of the June 21, 2011 meeting.

MINUTES OF 6/21/11
MEETING APPROVED

Moved by Trustee DiSibio, seconded by Trustee Gartner and carried unanimously.

At the September 27, 2011 Board of Education Meeting these Minutes are to be amended on a motion made by Trustee DiSibio, seconded by Trustee Gartner as follows:

Remove: **Since Trustee Evans did not attend the Reorganization Meeting, the approval of the July 5, 2011 minutes was tabled due to lack of a quorum.**

Add: **A motion to lay on the table the motion to approve the July 5, 2011 Minutes was made by Trustee DiSibio, seconded by Trustee Gartner and carried unanimously.**

Correspondence

Memorandum received from Frazer & Feldman:

- Property Tax Cap & Mandate Relief
- NYS Marriage Equality Act
- Rubric Variance Process for New APPRs
- Article by Jack Feldman Re: Class Profiles

CORRESPONDENCE

Report of the Superintendent of Schools

Dr. Adrienne Robb-Fund

Superintendent Robb-Fund reported that school will open on Tuesday, September 6th for teachers, and on Wednesday, September 7th for students. Staff and parents visited Dr. Robb-Fund during the summer. The administration was disappointed with the results of the NYS tests administered in the spring. The scores will be evaluated to determine why the scores dropped from previous years. The administration will review with teachers and implement a plan to work with the students during this school year.

Resignation of a Noon Hour Aide

To accept the resignation of Christine Higgins as a Noon Hour Aide assigned to James A. Dever School, effective June 30, 2011.

C. HIGGINS' RESIGNATION
ACCEPTED

Moved by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

APPROVED AS AMENDED

Change in Employment Status – Classroom Aide

To change the employment status for Elizabeth McMahon as a .5 Classroom Aide to a .654 Classroom Aide, assigned to James A. Dever School effective September 6, 2011.

E. MCMAHON CHANGED TO .654 CRA

Moved by Trustee DiSibio, seconded by Trustee Gartner and carried unanimously.

Change in Employment Status – Classroom Aide

To change the employment status for Patty Sullivan from a part-time (.5) Classroom Aide to a full time Classroom Aide, assigned to James A. Dever School effective September 6, 2011.

P. SULLIVAN CHANGED TO FT CRA

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

Employment of a Classroom Aide

To employ Joann Karalis as a Classroom Aide on Step 1(\$16,254) assigned to Willow Road School effective September 6, 2011.

J. KARALIS EMPLOYED AS A CRA

Moved by Trustee DiSibio, seconded by Trustee Gartner and carried unanimously.

Employment of a Classroom Aide

To employ Antonella Sciscioli as a Classroom Aide on Step 1(\$16,254) assigned to Willow Road School effective September 6, 2011.

A. SCISCIOLI EMPLOYED AS A CRA

Moved by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

Employment of a Part-time (.5) Classroom Aide

To employ Christine Higgins as a .5 Classroom Aide on Step 1(\$16,254 pro-rated) assigned to James A. Dever School effective September 6, 2011.

C. HIGGINS EMPLOYED AS A PART-TIME (.5) CRA

Moved by Trustee Evans, seconded by Trustee DiSibio and carried unanimously.

Noon Hour Aide Substitute

To add Jeanette DiLeonardo as a Noon Hour Aide Substitute.

J. DILEONARDO ADDED AS A NHA

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

Employment of a Noon Hour Aide

To employ Kimberly Hock as a Noon Hour Aide, pending fingerprint clearance, assigned to James A. Dever School on Step 1 (\$10.10 per hour) effective September 6, 2011 and unless sooner terminated.

K. HOCK EMPLOYED AS A NHA

Moved by Trustee DiSibio, seconded by Trustee Gartner and carried unanimously.

Committee Reports

EDUCATION [S. Douglas, J. Greco Jacobs]

Rescind Employment of a Librarian

To rescind the July 5, 2011 resolution of employment for Kristen Egan as a Librarian at Howell Road School due to her resignation.

K. EGAN'S RESIGNATION ACCEPTED

Moved by Trustee Gartner, seconded by Trustee DiSibio and carried unanimously.

Employment of a Librarian

To employ Rachel L. Muchtin as the Librarian assigned to Howell Road School on step 1MA (\$66,258) for two years probation effective September 1, 2011 in accordance with the VSTA/Board contract in effect on the date of employment.

R. MUCHTIN EMPLOYED AS A LIBRARIAN

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

Summer Employment: Speech Teacher

To employ Nataalka Michaliszyn for the Summer Speech Program effective July 18 through August 12, 2011, 6 hours per week at her hourly rate of pay.

N. MICHALISZYN EMPLOYED AS A SUMMER SPEECH TEACHER

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

Employment of a Part-time (.5) ESL Teacher

To employ Jennifer Glatzer as the part-time (.5) ESL Teacher assigned to Willow Road School on step 1MA (\$66,258) pro-rated for the number of hours worked, effective September 1, 2011 through June 30, 2012 and unless sooner terminated.

J. GLATZER EMPLOYED AS A PART-TIME (.5) ESL TEACHER

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

Child Care Leave of Absence 2nd Year – Art Teacher

To approve a 2nd Year Child Care Leave of Absence for Michelle Daddino, Art

CCL 2ND YEAR APPROVED FOR M. DADDINO

APPROVED AS AMENDED

Teacher assigned to Willow Road School, effective September 1, 2011 through June 30, 2012.

Moved by Trustee Gartner, seconded by Trustee DiSibio and carried unanimously.

Employment of a Replacement Art Teacher

To employ Donna Geidel as a Replacement Art Teacher assigned to Willow Road School on Step 1MA (\$66,258) effective September 1, 2011 through June 30, 2012.

D. GEIDEL EMPLOYED AS A REPLACEMENT ART TEACHER

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

Credit for Advanced Study

To approve credit for advanced study in accordance with the VSTA/Board Agreement effective September 1, 2011 for Danielle Van Blerck from BA+30 to MA.

D. VANBLERCK CREDIT FOR ADVANCED STUDY APPROVED

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

To Approve the 2011 Annual Professional Performance Review (APPR) Plan for Teachers

BE IT RESOLVED that, in accordance with Education Law Section 3012-c, Article 14 of the Civil Service Law, and Commissioner’s Regulation Section 100.2(o), the Board of Education of the Valley Stream Union Free School District Thirteen hereby adopts the District’s 2003 APPR Plan as a non-final draft of the District’s 2011-2012 APPR Plan for District teachers.

APPR PLAN FOR TEACHERS APPROVED

Moved by Trustee Gartner, seconded by Trustee DiSibio and carried unanimously.

To Approve the 2011 Annual Professional Performance Review (APPR) Plan for Principals

BE IT RESOLVED that, in accordance with Education Law Section 3012-c, Article 14 of the Civil Service Law, and Commissioner’s Regulation Section 100.2(o), the Board of Education of the Valley Stream Union Free School District Thirteen hereby adopts the APPR Plan dated August 2011, which shall be based on multiple measures of principal effectiveness and aligned with the Educational Leadership Policy Standards (ISLLC 2008), as a non-final draft of the District’s 2011-2012 APPR Plan for District principals.

APPR PLAN APPROVED FOR PRINCIPALS

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

Rescind Resolution for Employment of a Noon Hour Supervisor

To rescind the July 5, 2011 resolution of employment for Kimberly Whiston as the Noon Hour Supervisor assigned to Wheeler Avenue School.

RESCIND EMPLOYMENT OF K. WHISTON AS THE NHA SUPERVISOR

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

At the request of President Chiachiere, Superintendent Robb-Fund explained the changes to the Annual Professional Performance Review plan (APPR).

BUSINESS [D. Evans, J. DiSibio]

Treasurer’s Report

To accept the Treasurer’s Report for the month ending June 30, 2011.

TREASURER’S REPORT APPROVED

Moved by Trustee Evans, seconded by Trustee DiSibio and carried unanimously.

Resignation for the Purpose of Retirement – Custodian

To accept the resignation, for the purpose of retirement, of Harry Melucci, custodian assigned to Howell Road School, effective September 16, 2011.

H. MELUCCI’S RESIGNATION FOR RETIREMENT ACCEPTED

Moved by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

Summer 2011 Special Education Transportation Contracts

To approve the extension of the 2011 Summer Transportation Contracts for Special Education with a CPI of 2.9% and new bid awarded by Southwest Quad bid of May 31, 2011:

SUMMER 2011 SPECIAL ED TRANSPORTATION CONTRACTS APPROVED

BOCES

Jerusalem Ave School	1 Student	\$ 944.00 per pupil per month
	1 Matron	\$1858.00 per matron per month
Rosemary Kennedy	1 Student	\$ 944.00 per pupil per month
	1 Matron	\$1858.00 per matron per month

Suburban Bus

Willow Road Vans	3 vans	\$3383.02 per van per month
	3 Matrons	\$1756.63 per matron per month
AHRC	2 Students	\$ 40.13 per pupil per day
	1 Matron	\$ 101.87 per matron per day

WE Transport

Henry Viscardi	1 Student	\$ 100.84 per pupil per day
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APPROVED AS AMENDED

UCP	1 Matron	\$ 102.90 per matron per day
	1 Student	\$ 200.00 per pupil per day
	1 Matron	\$ 90.00 per pupil per day

Moved by Trustee Evans, seconded by Trustee DiSibio and carried unanimously.

BOCES Transportation Cooperative – 2011-2012

BOCES TRANSPORTATION
COOPERATIVE APPROVED

Whereas the Nassau BOCES published bid specifications for cooperative transportation services (Non-public and Special Education Transportation 2011/12: Bid #11/12-013) on behalf of participating component school districts in accordance with the requirements of General Municipal Law Section 103: and the bids were opened by Nassau BOCES' purchasing agent on May 26, 2011; and the low bidders, applicable bus routes and prices are listed on the Bid Resume Report on file with the District Clerk;

Now therefore be it resolved that this Board confirms that the low bidders for Bid # 11/12-013 are as listed on the Bid Resume Report on file with the District Clerk; and contracts for each bus route are further subject to and contingent upon the award of a contract by each School District participating in each bus route."

Moved by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

Request for Proposal for Temporary Personnel Services

RFP TEMPORARY PERSONNEL
SERVICES - RANDSTADT

WHEREAS the Board of Education of the Valley Stream Union Free School District Thirteen solicited proposals for temporary personnel services pursuant to a request for proposals ("RFP") and has determined that Randstad best meets the requirements for those services;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby accepts Randstad's proposal and awards to it the service contract for temporary personnel services as described in said RFP for the 2011-12 school year; and

BE IT FURTHER RESOLVED that the Board authorizes the Board President to execute said service contract on behalf of the Board.

Moved by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

Bid Awards for Sealed Music Bid Opening on June 22, 2011

MUSIC BIDS AWARDED

To approve bids to the following companies listed, as the lowest responsible bidders meeting specifications:

Shar Music	\$2,846.29
Cascio Interstate Music	711.76
Washington Music Center	1,870.55
NEMC	2,803.91
Catalano Music	304.40
K & S Music	<u>1,280.97</u>
Total	\$9,817.88

Moved by Trustee Evans, seconded by Trustee DiSibio and carried unanimously.

Request for Proposal for GASB 45 Actuarial Services

RFP GASB 45 ACTUARIAL
SERVICES - QUESTAR

WHEREAS, Nassau BOCES and participating school districts, including Valley Stream UFSD Thirteen, have solicited proposals for GASB 45 actuarial services pursuant to a request for proposals ("RFP") and has determined that Questar III BOCES best meets the requirements for those services;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby accepts Questar III BOCES' proposal and awards to it the service contract for actuarial services as described in said RFP for the 2010-11 school year; and

BE IT FURTHER RESOLVED that the Board authorizes the Superintendent to execute said service contract on behalf of the Board.

Moved by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

Budget Transfer Effective June 30, 2011

BUDGET TRANSFERS
EFFECTIVE 6/30/11

To approve the following Budget Transfers effective June 30, 2011:

From:		
A2110.121.01	Salaries-Teachers Grades 4 to 6	\$223,116.78
A9020.800.01	Teachers' Retirement	133,489.37
A9030.800.01	Social Security	103,826.07
A9060.800.01	Hospital & Med Insurance-Active Employees	206,295.41
A9060.802.01	Hospital & Med Insurance-Retirees	40,822.34

To:

APPROVED AS AMENDED

A1240.150.01	Chief School Admin-Salary	\$ 15,710.74
A1240.160.01	Chief School Admin-Clerical Salaries	13,639.10
A1310.150.01	Business Admin-Salary	8,143.80
A1310.160.01	Business Admin-Non-Certified Salaries	12,471.61
A1620.160.01	Custodial-Salaries	97,140.29
A1620.162.01	Custodial-Overtime	8,514.21
A1621.160.01	Maintenance & Grounds-Salaries	32,500.02
A1621.161.01	Maintenance & Grounds-Overtime	1,099.48
A2010.150.01	Curriculum Dev-Director	7,697.00
A2010.151.01	Curriculum Dev-Staff Development	13.49
A2110.110.01	Salaries-Teachers-Kdgn	17,432.24
A2110.120.01	Salaries-Teachers-Grades 1 to 3	75,203.97
A2110.122.01	Salaries-Extra-Curricular	652.65
A2110.140.01	Salaries-Subs & Tutors	137.32
A2110.161.01	Classroom Aides	20,325.78
A2110.162.01	Kindergarten Aides	4,477.56
A2110.163.01	Substitute Teacher Aides	6,428.79
A2250.150.00	Special Ed-Director	3,862.00
A2250.150.01	Special Ed-Teachers' Salaries	27,577.98
A2251.150.01	Speech-Teachers' Salaries	6,927.94
A2270.150.01	PSEN-Teacher Salaries	21,032.07
A2332.150.01	Gifted & Talented-Teachers' Salaries	2,572.04
A2610.150.01	Librarians' Salaries	5,238.30
A2630.150.01	Comp Assisted Instruct-Salaries	1,587.36
A2820.150.01	Psychologists' Salaries	7,161.98
A2825.150.01	Social Workers' Salaries	2,055.95
A5510.150.01	Transportation-Certified Salary	17,063.20
A9010.800.01	State Retirement System	56,360.12
A9020.801.01	Accumulated Leave	220,664.48
A9060.800.01.0001	Health Insurance Declination	13,858.50

Moved by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

Budget Transfer Effective August 17, 2011

To approve the following Budget Transfer effective August 17, 2011:

From:

A2630.490.01 Library Automation-BOCES \$11,025.00

To:

A2630.491.01 Online Access-BOCES \$11,025.00

BUDGET TRANSFERS
EFFECTIVE 8/17/11

Moved by Trustee Evans, seconded by Trustee DiSibio and carried unanimously.

Authorization to Disburse Funds from the Employees' Benefits Accrued Liability Reserve (EBLAR) Effective June 30, 2011

To disburse \$1,008,231.49 from the Employees' Benefit Accrued Liability Reserve (EBLAR) in the amount of \$190,948.71 for paid compensated absences during the 2010-11 year, and in the amount of \$817,282.78 appropriated toward the 2011-12 tax levy.

DISBURSEMENT OF FUNDS
FROM EBLAR AUTHORIZED

Moved by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

Change in Summer Recreation Employment

To employ Sasha Gambino as a Counselor for the Summer Recreation Program (CC1- \$1,010) effective July 6, 2011.

S. GAMBINO EMPLOYED AS
A SUMMER REC COUNSELOR

Moved by Trustee Evans, seconded by Trustee DiSibio and carried unanimously.

Change in Summer Recreation Employment Salary

To change the salary for Evan Duke, Summer Recreation Counselor, from NC4 (\$905) to NC5 (\$1,005) effective June 29, 2011.

E. DUKE SALARY CHANGED
TO NC5

Moved by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

POLICY COMMITTEE [W. Stris, J. Gartner]

Policy for 2nd Reading and Adoption

To approve the following Policy after a 2nd Reading:

4526 Computer Network and Internet Acceptable Use Policy

POLICY 4526 ADOPTED

Moved by Trustee Gartner, seconded by Trustee DiSibio and carried unanimously.

Informational: Policies for 1st Reading

1225 Relationship with Local Education Foundation
3220 Administrative Councils, Cabinets, Committees

COMMITTEE OF THE WHOLE [Vice President J. Gartner]

Committee on Special Education Review

To ratify and adopt the Committee on Special Education Review dated 7/28/11.

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

CSE REVIEW ADOPTED

Committee on Pre-School Special Education Reviews

To ratify and adopt the Committee on Pre-School Education Reviews dated 6/7, 6/20, 6/20, 6/21 and 7/21/11.

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

CPSE REVIEWS ADOPTED

Impartial Hearing Officers

To remove the following Impartial Hearing Officers from the rotational selection list:

- Nancy Hampton 94
- Patricia Latzman 114
- Jane Owens 508
- Bernard Rostanski 159
- Vanessa Sheehan 166

Moved by Trustee Gartner, seconded by Trustee Evans and carried unanimously.

REMOVAL OF IHOs

**Report of the Attorney
Florence Frazer**

No report this month.

Visitors

Two visitors requested to address the Board:

- Vincent Toma, parent and member of the Norwood Park Civic Association, expressed his dissatisfaction with the test scores
- Carla Gorski, VSTA/EOP expressed the concerns of the Educational Office Personnel Unit's lack of a contract for the last three years

Executive Session

At 8:45 a motion for Executive Session to consult with the attorney was made by Trustee DiSibio, seconded by Trustee Gartner and carried unanimously. The Superintendent, Attorneys, and two Assistant Superintendents were invited to attend.

Adjournment

The meeting was adjourned at 9:25 p.m. on a motion made by Trustee Evans, seconded by Trustee Gartner and carried unanimously.

ADJOURNMENT

Denise Michels

Denise Michels
District Clerk