



VALLEY STREAM UFSD Thirteen

Business Office

585 N. Corona Avenue
Valley Stream, NY 11580-2099
516 568-6110; Fax: 568-6115

Meredith Brosnan
Assistant Superintendent for Business
(516) 568-6110

Elizabeth Lison Ed.D.
Superintendent
(516) 568-6100

RE: TRANSPORTATION REQUEST 2008-2009

Dear Parent:

Please complete the transportation request application on the ***back*** of this letter to request transportation for the 2008-2009 school year. Proof of residency, as requested on the application, must be provided each year. A Birth Certificate is required for an entering Kindergarten student.

Applications must be received in the Business Office or postmarked on **or before April 1, 2008.** No application will be accepted after that date. In order for a child to receive transportation, an application must be on file. Therefore, it is suggested an application be completed if you anticipate your child being placed on a wait list and/or there is any indication he/she might attend a school other than his/her assigned District school.

Please include a self addressed envelope or email address to forward confirmation of receipt of your application.

Sincerely,

Claudette Costa
Transportation Supervisor

_____ (***Turn Over To Complete Application***) _____

MUST BE RECEIVED IN DISTRICT OFFICE OR POSTMARKED ON OR PRIOR TO APRIL 1, 2008

DATE: _____

Date Received in District _____

**BUSINESS OFFICE - TRANSPORTATION
585 NORTH CORONA AVENUE
VALLEY STREAM, NY 11580-2099
568-6110, FAX: 568-6115**

I request transportation for the following child/children for the school year **2008 – 2009**:

<u>Name of Child</u>	<u>Birth date</u> (m/d/yyyy)	<u>Grade as of</u> September 2008

NOTE: *This application must be accompanied by a stamped, self-addressed envelope or an e-mail address so that we can confirm receipt.*

Email address _____

Name of School

Address

Principal

School Telephone

School Hours

(Must be provided and indicate if any regularly scheduled half days, etc.)

THREE (3) Proofs or Residency must be submitted, *one of which must be a mortgage statement, a signed lease, or tax receipt.*
Secondary proofs consist of utility bills, cable bills, telephone bill, (no cell phone bill) bank and/or credit card statement, drivers license with insurance card, etc.
COPY OF BIRTH CERTIFICATE required for all kindergarten students.

Signature of Parent/Guardian

Home Address

City, State Zip

Telephone Home #

Cell Telephone #

Business and/or Emergency #